**Checklist Template/Sample**

**Navajo Technical University**

Student: Assignment Date:

Checklist rubric for building a website.

/ / The purpose of the site is obvious.

/ / The site's structure is clear and intuitive.

/ / Titles are meaningful.

/ / Each page loads quickly.

/ / The text is easy to read.

/ / Graphics and multimedia help convey the site's main points.

/ / The design is clean, uncluttered, and engaging.

/ / Spelling, punctuation, and grammar are correct.

/ / Contact information for the author or sponsor is given.

/ / The date that each page was updated last is provided.

Comments