



NTU Engineering Advisory Board
Meeting Minutes for
October 21, 2021

Roll Call:

Present: Arvin Trujillo, Dr. Calvin Pohawpatchoko, Shayna Begay, Dr. Robert Whitman, Dr. Phil Pohl, Dr. Aaron Thomas, Steve Grey, Kristinia Halona, Dr. Stan Atcitty, Dr. Osama Fakron, Dr. Olanrewaju Johnson, Dr. Sundaram Arumugam, Anusuya Vellingiri, Dr. Monsuru Ramoni, Dr. Gholam Ehteshami, Dr. Ragavanantham Shanmugam, Dr. Kamel Alboaouh, Dr. Casmir Agbaraji

- I. Call to Order
 - a. Stan Atcitty called meeting to order at 1:10pm
- II. Roll Call
- III. Approval of Agenda
 - a. **Arvin Trujillo motion to approve the agenda; Second by Robert Whitman**
- IV. Approval of Meeting Minutes
 - a. **Steve Grey motioned to approve 04/08/21 meeting minutes; Second by Kristine Halona. Motion carried.**
- V. Election Results
 - a. New Chair - Dr. Phil Pohl
 - b. New Vice-Chair – Shayna Begay
- VI. By-Laws
 - a. Membership – ABET requires that representation from each program be a part of voting members. This should be clarified by spring 2022 and invite new members to the fall 2022 meeting.
 - i. Discussion regarding number of voting members. Should by-laws be amended? Dr. Agbaraji states that membership can be increased to 12, then 3 permanent seats can be determined.
 - ii. Discussion in regards to actual wording in Section 1. Wording should be more clarified. Option 1 is to modify wording now; option 2 is to form a committee to address at Spring 2022 scheduled meeting.
 - b. **Shayna Begay motions to amend Article II, Section 1: Change wording from 10 to 13 and 2nd sentence “will” to “should.” Robert Whitman seconds motion. Motion carried.**
 - c. Representatives from CHEM, EE, ENVE, ET, IE, ME and AMET
 - i. Section 4 of By-Laws stats that representation should be representative of degree programs offered at NTU.
- VII. Engineering Strategic Plan
 - a. Peter Romine discusses 17-22 gant chart and student activities and the 5-year strategic plan. Information purposes only.
 - b. **Shayna Begay motions to table so that a sub-committee can review and present findings at fall 2022 meeting. Dr. Aaron Thomas seconded. Motion carried.**

- VIII. Program Educational Objectives (PEOs)
 - a. Peter Romine gives information only. No actionable items.
- IX. Number of Engineering Programs
 - a. There are only 2 accredited programs at NTU: Industrial Engineering and Electrical Engineering. Information purpose only. No actionable items.
- X. Proposed Engineering Building
 - a. \$60 Million total costs expected. Informational purposes only. No actionable items.
- XI. NTU 9th Annual Research Day: Friday, 03/04/22, 9am- 12pm
 - a. Spring advisory board meeting to follow that afternoon, 03/04/22, 1pm – 3pm
 - b. **Motion made by Dr. Robert Whitman to confirm Research Day/Adv. Board Meeting. Seconded by Arvin Trujillo. Motion carried.**
- XII. Next Meeting Date
 - a. March 4, 2022, 1pm – 3pm (in conjunction with 9th Annual NTU Research Day)
- XIII. Adjournment
 - a. **Arvin Trujillo motions to adjourn meeting at 3:02pm. Seconded by Robert Whitman. Motion carried.**