

**Program Review Committee
Navajo Tech**

Minutes

Attendees: Franklin Elliott, Tilda Harrison-Woody, Daniel McLaughlin (co-chair), Anita Roastingear, Ragavanantham Shanmugam (co-chair), Nabanita Saikia, & Tsosie Schneider Absent: Sheena Begay, Twilia Chavez, Sharon Nelson, Chris Storer, Brenda Tom, & Andrea Wilson.	Date: Fri Sep 3 2021 Start: 11:00 am End: 11:35 am <i>The meeting was held via Zoom due to Covid cleaning.</i>
Agenda items & notes	Action & persons responsible
I. Approval of the agenda	
Approved by consensus.	
II. Previous minutes	
Approved by consensus.	
III. Reports	
A. Career Services: Andrea Wilson. Did not attend. B. Finance: Twilia Chavez. Did not attend. C. Human Resources: Brenda Tom. Did not attend. D. Institutional Research: Sheena Begay. Did not attend.	
IV. Old business	
A. PRC Guide 2022. Members reviewed and approved by consensus final draft of PR Guide 2022. B. Orientation schedule. Members volunteered for remaining spots open in the agenda. C. PRC meeting norms: Added to the initial list of meeting norms will be: "Share news about program review with colleagues and peer groups."	Send to Fac Con as action item: PR co-chairs. Send to all SST's, Department Chairs, and PRC members: PR co-chairs. Add to PRC norms: PR co-chairs
V. New business	
A. SST's invitation to PR Orientation. Extended discussion took place about best ways to get Self-Study Teams, Department Chairpersons, and PRC members involved in PR Orientation. Through persuasion and encouragement? Through more heavy-handed approaches?	Brainstorm with academic administration how best to organize PR Orientation: PR co-chairs
VI. Announcements	
None.	
Next PR meeting = Program Review Orientation 2022 Fri Sep 17 • 1-3 pm • SUB 231 & Zoom ID 890 1559 5908	