

Student Learning Committee Minutes

Attendees via Zoom: Chelsea Bunn, Kelly Chiquito, Gholam Ehteshami, Andrew Escudero, Henry Fowler, Bruce Lewis, Daniel McLaughlin (chair), Lola Natay, Sharon Nelson, Rachel Pacheco, Nabinita Saikia, Belinda Tsebetsaye, Jennifer Wheeler, & Terry Yazzie.	Date: Fri Apr 9 2021. Started: 1:00. Ended: 2:00 pm.
Agenda items & notes	Action & persons responsible
I. APPROVAL OF THE AGENDA	
Approved by consensus after one additional item in Reports: Program Review Report.	
II. PREVIOUS MINUTES	
Minutes of Mar 5 2021 meeting were approved by consensus.	
III. REPORTS	
<p>A. Student learning coordinator: McLaughlin.</p> <p>1. Program Review Report. Six of eight programs completed Program Review earlier this semester. FT faculty constituted self-study teams. SST's analyzed program inputs and outputs, and on that basis, framed up action plans for improvement. SST's will implement the plans in fall 2021. In addition, the Program Review Committee designed six overarching improvements:</p> <ol style="list-style-type: none"> a. Implement SST action plans. b. Reorganize selected programs. c. Improve PR compliance. d. Improve the PR process. e. Improve the PR committee. f. Improve access to Nat'l Student Clearinghouse data on graduates. <p>The report also described progress, and improvements still needed, in implementing AY20 priority recommendations:</p> <ol style="list-style-type: none"> a. Implement distance education training. b. Revise faculty job descriptions, workload, evaluation, pay, and ranking system. c. Establish a Program Review metric. d. Improve budgeting. <p>The PRC report was presented at recent President's Cabinet and will be presented at future Chairs and Faculty Congress meetings.</p> <p>2. NMCAC March meeting. The NMCAC oversees the articulation of all two-year courses in NM colleges, plus the certification of all GenEd courses. We have done both in fits and starts in last three years. Deadline for GenEd certification is May 31. We will not meet it. Likely result:</p> <ol style="list-style-type: none"> a. We will need to sign off on an MOA: students will continue to transfer on course basis but not as a block until we get all courses certified. b. We may proceed with course certifications but reviews will take place less frequently. <p>3. Administering GenEd. No one person or group is administering GenEd. McLaughlin suggested that an ad hoc group from Provost Team be assigned: Registrar, Enrollment Director, Dean of Student Services (former registrar), and Student Learning Coordinator. SLC members suggested that knowl-</p>	<p style="text-align: center;">Present to Provost Team; report back to SLC: McLaughlin</p>

<p>edgeable faculty be included, and offered that there may be need to bring back GenEd Committee to oversee program coordination, development, and assessment.</p> <p>4. Producing GenEd certification applications. McLaughlin suggested that a team of faculty coaches could be recruited, with workload incentives, to work with colleagues who "own" GenEd courses that remain to be certified. Several SLC members endorsed the idea as well as exploring it further with the Provost Team.</p> <p>5. GenEd profiles. Folders for Math courses are in place; Science course profiles are in progress,</p> <p>6. GenEd assessment cycle. A draft plan will be explored as an action item at the next SLC meeting.</p> <p>7. Program assessment scorecards.</p>	<p>Again, present to Provost Team; report back to SLC: McLaughlin</p> <p>Ensure that DPE shapes the assessment process: McLaughlin</p>
IV. OLD BUSINESS	
<p>A. SLR review and awards: McLaughlin. Academic administration proposed the following for SLR awards for AY21 (tabulated according to peer review results using SLR rubric):</p> <ol style="list-style-type: none"> a. First place: \$200.00 award to each contributing assessment team member. b. Second place: \$150.00 award to each contributing assessment team member. c. Third place: \$100.00 award to each contributing assessment team member. <p>SLC members suggested that additional incentives also be provided to each faculty team that produces a complete SLR (e.g., plaques). The SLC unanimously endorsed the cash award proposal.</p> <p>SLC members were asked to discuss at any and all departmental meetings in the remainder of AY21 assessment scorecards that show progress in completing Annual Student Learning Reports.</p>	<p>Take necessary steps to communicate SLR awards to faculty colleagues: McLaughlin</p> <p>Show and discuss SLR scorecards with departmental colleagues: all SLC members</p>
V. NEW BUSINESS	
<p>A. SLR rubric and practice analysis: McLaughlin. The SLC reviewed the SLR rubric and tabled actual practice with it till the next SLC meeting.</p>	<p>Celebrate and post models of good work online. Consider under Old Business at next SLC meeting: McLaughlin</p>
VI. ANNOUNCEMENTS	
<p>None.</p>	
NEXT SLC MEETING Fri Apr 30 2021 via zoom ID 825-2948-4770	