Student Learning Committee
Navajo Tech

Minutes

Agenda items & notes	Action & persons responsible
Attendees: Joseph Lamperez, Daniel McLaughlin (chair), Peter Moore, Lola Natay, Sharon Nelson, Rachel Pacheco, Christine Reidhead, Nabanita Saikia, Brian Tatsukawa, Cheryl Tom & Terry Yazzie **Excused:** Reza Ehtestami, Bruce Lewis, & Abhishek RoyChowdhury **Absent:** Dana Desidero, Virgil House, Jones Lee, Vangee Nez, & Frank Todacheeny **Updated AY22 SLC attendance:** Summary for AY22 is available here.	**Date:** Fri May 20 2022 **Start:** 9:00 am **End:** 9:45 pm **Via Zoom:** 873 8490 3761

Agenda items & notes	Action & persons responsible
I. Approval of the agenda	
Approved by consensus.	
II. Previous minutes	
Approved by consensus.	
III. Reports	

1. **SL Coordinator.**
  a. **HLC report**. There was general agreement that the recently received evaluation report by the HLC Mid-Cycle Review Team was disappointingly vague, incomplete, and inaccurate.
  b. **Closing out AY22.** McLaughlin mentioned that there are two tasks remaining: i) send peer review summaries to faculty teams and ii) complete Annual SL Report.
  c. **Handing off SL coordinator duties**. McLaughlin is working with academic administration to fill vacancy created by his retirement. He has arranged to assist new hire if needed to ensure smooth transition.
  d. **Three buckets.** SL Coord position breaks down into three buckets: i) program assessment, ii) GenEd, and iii) program review. McLaughlin is encouraging academic administration to assign separate entities to each bucket.
  e. **Annual planning calendars.** To enable transitions McLaughlin has created calendars for Student Learning and Program Review.
  f. **AGEnda.** An annual calendar for GenEd, over multiple years, already exists. It needs to be updated, however, by the GEC.
	Change permissions for all SL folders from Edit to View to ensure data integrity till new SL coord is hired: **McLaughlin**
	
	Review annual calendars and plans with academic administration: **McLaughlin**

IV. Old business	

1. **Peer Reviews debriefing.** Extended conversation took place around two prompts. Main points follow:
  a. **What went well?**
    - Being able to see how faculty peers are doing academic assessment
    - Breaking the SLC into review teams
    - Having a facilitator for each team
    - Setting the stage at pre-review sessions
    - Having individual help available
    - Taking advantage of individual help sessions with SL coordinator
	Include in revisioning of Annual Student Learning Guide for AY23: **new SL Coordinator**
	
	Consider at the beginning of AY23: **new SLC**

- Scheduling trail runs with practice
      - Arranging peer reviews so that each team member can conduct reviews individually
      - Embracing opportunity to provide helpful feedback to faculty colleagues (by those conducting the peer reviews)
b. What can be improved?
      - Most program mission statements are not connected to NTU's mission: for many program designers there's no commitment to DPE (maybe due to lack of understanding)
      - Many program designs have little apparent connection to the Navajo and Zuni communities that NTU serves
      - Faculty need clearer directions for each step of the program design and assessment process. Samples of good work will help.
      - There are opportunities for faculty to express clearer statements of program improvements. Professional development could focus on this area at convocation and periodic training sessions (e.g., brown-bag lunch sessions).
      - The peer review rubric can provide more space for comments in each of the five criteria
      - Examples of effective peer review comments, and training and practice in articulating them, would be helpful in improving peer reviews.	

V. New business	
None	
VI. Announcements	
None	
Next SLC Meeting At Convocation for Fall 2022 Date, time, & location: TBD	