



NITSÁHÁKEES

NÁHAT'Á

'IINÁ

SIIH HASIN

NAVAJO TECHNICAL UNIVERSITY

ESTABLISHED 1979

MEMO

TO: NTU Registrar

THRU: INSTR DEAN _____

H.R. DIRECTOR _____

Qualifications Reviewed

Approved Not Approved

Approved Not Approved

FROM: _____
Request Made by Department Chair / Site Director or Coordinator

DATE: _____

RE: **Individual Adjunct Instructor Approval and Course Request**

Employment Application packet, complete with OFFICIAL College Transcripts are attached for Review and Approval. Upon approval, please consider offering of the following course(s) for:

Semester/Year _____ **Location** _____
Campus name

Course #	Description	Face to Face	ONL-Asynchronous	ONL-Synchronous	Days/Week	Time Period	Instructor	Credits (Total of 3 to 9 credits only)

If you have any questions, please contact me at: _____
Contact Phone # and/or Email Address

Note to Applicant: Faculty Handbook states, *An Adjunct Instructor applies to all part-time faculty who teach semester-by-semester basis. An Adjunct Instructor may teach (3) three to (9) nine credits per semester.*

For qualifications review purposes, **College Transcripts** are required.

File

Revised 4/16/19/HR

NAVAJO TECHNICAL UNIVERSITY • PO BOX 849 • LOWER POINT RD. HWY, 371 • CROWNPOINT NEW MEXICO 87313
PH# (505) 786-4100 • FAX# (505) 786-5644

WWW.NAVAJOTECH.EDU